City of Richwood
6 White Avenue
Richwood, West Virginia 26261

Bank Draft Application

Customer Number _____

Customer Name _____

Mailing Address _____

City, State, Zip _____

Phone _____

Email _____

_____

Service Address _____

Bank Info (Cancelled Check Preferred)

Routing #	Account #

Maximum amount to withdraw: _____

By signing this application, you agree to allow the City of Richwood to automatically draft your bank account to pay your utility bill. Your account will be drafted on or about the 15th of each month for the full amount of your bill or the maximum amount you specify in this application.

If your bill is more than the maximum, you will be required to pay the excess amount of your bill by other means in order to avoid late payment penalties. If the bank declines your draft for any reason, you will be subject to bad check fees.

_____
Date

Customer Signature _____

Customer Name (Printed) _____